

Lesson 4: Applying for a Job

By Xandra

1. Dialogue

First, repeat after your tutor. Then, practice each role.

Mai recently graduated from high school. She's looking for a part-time job, and would like to apply to be a factory worker.

Mai: (on the phone) Hello. I heard that you're currently hiring factory workers. I would like to apply for the job.

Dan: I see. Well, as the ad said, résumés have to be sent via e-mail.

Mai: I have some questions, sir. Do you accept high school graduates?

Also, do you have any part-time positions?

Dan: You may still apply even without work experience. And yes, we have part-time work.

Mai: Thank you. I will be sending my résumé shortly. Will you be replying to applicants by e-mail?

Dan: Yes. You will receive an e-mail once we've set an appointment. Please be **on time** for your interview.

2. Today's Phrase

First, repeat after your tutor. Then, make a few sentences using Today's phrase.

1. I hope my plane leaves **on time**.
2. Jack pays his bills **on time**.
3. Mai is never **on time** for her appointments.

* **on time** / 時間通りに

3. Your Task

You have received an e-mail from a company you're applied to. They have set a date for your interview.

Unfortunately, the interview date is not a good time for you. How would you respond to this email? Tell your tutor about it.

4. Let's Talk

Talk about the last time you applied for a job.

What should we not do during an interview?

Where do you usually look for a job?

5. Today's photo

Describe the photo in your words as precisely as possible.



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